

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC OCTOBER 2025 EXAM BATCH - 104

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Browser is an example of _____ type software.	System	Application	Design	Coder	B
2	_____ disks uses laser technology to store the data.	Optical	Magnetic	Floppy	Hard	A
3	_____ are not a characteristic of computer.	Speed	Accuracy	Huge Data Storage	None of these	D
4	_____ is used specifically in computer games	Bar Code	MICR	Joystick	None of these	C
5	Touchscreen, Laptops can work as both Laptop and Tablet.	TRUE	FALSE			A
6	Single spacing in MS-Word document causes _____ Point line spacing.	2	1.5	1.15	1	D
7	_____ shortcut key is used to give right alignment	Ctrl+L	Ctrl+ R	Ctrl+Right	Alt +R	B
8	In MS-Word _____ short cut key is used to open a store document.	Ctrl+O	ctrl+J	ctrl+R	ctrl+B	A
9	Page Number display in _____ Tab	Print Layout	Page layout	View	Review	A
10	_____ facility is used to mark each point in a list with order and unordered list.	List	Bullets and Numbering	Symbols	Numbering	B
11	In MS-Excel Arranging data in specific order is called as _____	Data Manipulation	Data Abstraction	Data Certification	Data Sorting	D
12	Column width and Row height measured in _____	Cm	Inch	Meter	Point	D
13	In worksheet where the row and column intersects each another and forms a rectangular shape can be called as _____	Cell	Column	Border	Row	A
14	Which of the following is used for spelling check in MS Excel 2010 ?	view-> grammar check	review -> spelling check button	autocheck -> grammar	autocheck -> spelling check	B

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15	Home Tab - sort & Filter commands are also available in Page Layout Tab.	TRUE	FALSE			B
16	In PowerPoint we can set action to _____ type of shapes.	Action Buttons	Action Shapes	Active Button	None of these	A
17	To go to previous slide press key.	Slide Number + Enter	Pg Up	Home	Enter	B
18	Click on ____ option is slide group of Home Tab to create a new slide.	Slide layout	Transition	Animation	New Slide	B
19	Presentation page created for displaying on the screen is known as _____	Worksheet	Document	Slide	Database sheet	C
20	To create New PageMaker document _____ is used.	File --> New	Home --> New	Start --> New	None of these	A
21	_____ is necessary to connect our Computer with Internet	Modem	Telephone Instrument	CD Drive	Pen Drive	A
22	Second generation computers were created using microprocessors.	TRUE	FALSE			B
23	The computers in Network which accept information from server are called ____	Client	Server	Star	Ring	A
24	A search tool is a program that finds _____ that match keywords that you enter.	Server	Client	Website	Node	C
25	A file having .png extension represents _____ file.	Audio	Video	Image	MS-Word	C